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CORRECTIONS

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September 11, 2009

To Whom It May Concern:

I am writing to you with regard to Ms. Michelle Henderson, who has requested that I write a letter of recommendation on her behalf. Michelle has been a pleasure to work with. She has a great attitude and a very up-beat personality. She is quick to complete her assigned tasks and is often asking me what else I have for her to work on.

When I was told that our agency had decided to terminate several of our contractor positions, I was very disappointed. I am sorry to lose Michelle and the other contractor that currently works for me. The termination of their contract had nothing to do with their performance on the job. It was purely a monetary decision.

I believe that Michelle possesses many of the necessary qualities to succeed in web design/development. Her desire to stay at the top of her game is clear as she continues with her education to learn all she can about this field. She is still young to the industry and is still learning all of the nuances of web design and website maintenance. But, due to her great attitude, she seems to appreciate positive criticism and I believe that she sees it as something that can only make her grow in the long run.

I have worked with Michelle for approximately 3 months. She's been doing mostly routine HTML updates to our various websites. She's also had the opportunity to work on some logo, poster, and publication designs. The thing that impresses me the most is her eagerness to learn. She is constantly looking for new challenges, and opportunities to expand on her skills. She is always very eager to take on new projects and is excited to learn new technologies and techniques. I think she would make a great addition to any web design/development team.

If you have any further questions, please feel free to contact me. I can be reached at (850) 410-4701 or at [ross.brett@mail.dc.state.fl.us](mailto:ross.brett@mail.dc.state.fl.us).

Sincerely,

Brett A. Ross  
Systems Project Administrator  
Website Management and Graphic Design